



## Written Statement of Disclosure of Interest Code of Conduct and *Municipal Conflict of Interest Act (MCIA)*

1. Your Name: \_\_\_\_\_

2. Name of Meeting: \_\_\_\_\_

3. Date of Meeting Where a Conflict Exists: \_\_\_\_\_  
Month Day Year

4. Agenda Item Title, Number and/or Description of Matter:

5. **Obligations:** Where a Member has any conflict of interest or a pecuniary interest, direct or indirect, in any matter and is present at a meeting of the board at which the matter is the subject of consideration, the member,
- (a) shall, prior to any consideration of the matter at the meeting, disclose the interest and the general nature thereof;
  - (b) shall not take part in the discussion of, or vote on any question in respect of the matter;
  - (c) shall not attempt in any way whether before, during or after the meeting to influence the voting on any such question; and
  - (d) shall not use his or her office in any way to attempt to influence any decision or recommendation that results from consideration of the matter.

6. **Type of the Conflict** (*check all that apply; see reverse for guidance*):

- Direct Pecuniary Interest
- Indirect Pecuniary Interest
- Deemed Pecuniary Interest
- Conflict of Interest

7. **General Nature of the Conflict:**

\_\_\_\_\_  
Signature of Declarant

\_\_\_\_\_  
Date

Secretary (name/date): \_\_\_\_\_

Please refer to the [Municipal Conflict of Interest Act \(MCIA\)](#) for specific reference to the legislative provisions and individual requirements.

**Pecuniary Interest** - an interest concerning or consisting of money, including an interest that has a monetary or financial value. A pecuniary interest can be positive or negative.

**Direct Pecuniary Interest** - A member has a direct pecuniary interest that has an impact on the individual's finances, including economic interest or property value

**Indirect Pecuniary Interest** - a member has an indirect pecuniary interest in any matter in which the council or local board, as the case may be, is concerned, if,

(a) the member or his or her nominee,  
(i) is a shareholder in, or a director or senior officer of, a corporation that does not offer its securities to the public,  
(ii) has a controlling interest in or is a director or senior officer of, a corporation that offers its securities to the public, or  
(iii) is a member of a body,  
that has a pecuniary interest in the matter; or

(b) the member is a partner of a person or is in the employment of a person or body that has a pecuniary interest in the matter.

**Deemed Pecuniary Interest** - the pecuniary interest, direct or indirect, of a parent or the spouse or any child of the member shall, if known to the member, be deemed to be also the pecuniary interest of the member

#### Exceptions

- as user of public utility;
- entitlement to any service, subsidy, loan or benefit common to other persons
- purchase or ownership of debenture
- deposit with municipality
- interest property affected by *Drainage Act* works or local improvements
- interest in exempted farm lands
- eligibility for election to fill vacancy
- director or senior officer of municipal corporation
- regarding allowance, remuneration, salary or benefit for being a member
- interest in common with electors generally
- remote or insignificant interest

Please refer to the [Code of Conduct for O.P.P Detachment Boards](#) for specific reference to the legislative provisions and individual requirements.

**Conflict of Interest** - a situation in which a member of an O.P.P. detachment board's private interests or personal relationships place, or may reasonably be perceived to place, the member in conflict with their duties as a member of the O.P.P. detachment board

**Personal Relationship** - includes, but is not limited to, a relationship with any of the following persons:

1. A current or former spouse or common-law partner of the board member.
2. A current or former intimate partner of the board member.
3. The board member's children, including biological and adoptive children and stepchildren.
4. The legal dependants of the board member.
5. A child in the board member's care.
6. The board member's grandparents, parents or siblings, including grandparents-in-law, parents-in-law and siblings-in-law. ("rappports personnels")