



By-law 6-2025

THE CORPORATION OF THE MUNICIPALITY OF WEST PERTH

Being a By-law to amend By-law 67-2024, being a By-law to establish and require payment of various fees and charges for the Municipality of West Perth

Whereas Section 11(2)7 of the *Municipal Act, S.O. 2001, c.25*, as amended authorizes municipalities to pass by-laws for services and things that the municipality is authorized to provide;

Whereas Section 391(1) of the *Municipal Act, S.O. 2001, c.25*, as amended, authorizes municipalities to impose fees or charges for services or activities provided or done by or on behalf of it;

Whereas Section 69 of the *Planning Act* authorizes a municipality and local Board to pass by-laws for fees for the processing of applications made in respect of planning matters; and,

Whereas the Council of the Corporation of the Municipality of West Perth deems it expedient to establish fees and charges for the Municipality;

Now therefore be it resolved that the Council of the Corporation of the Municipality of West Perth enacts as follows:

1. That the Schedule "K" attached to By-law 67-2024 be replaced in its entirety with the Schedule "A" attached hereto and is hereby adopted and forms an integral part of this By-law.
2. This By-law shall come into full force and effect on the final date of passing.

Read a first and second time this 13th day of January, 2025.

Read a third and final time and finally passed this 13th day of January, 2025.

Mayor Walter McKenzie

Clerk Daniel Hobson

Schedule “A” to By-law 6-2025 - Planning Fees

Service	2025 Fees		Total 2025 Fees
	Local	County	
Zoning By-Law Amendment	Local	\$ 755.00	\$ 4,078.00
	County	\$ 3,323.00	
Site Plan Control Application	Local	\$ 508.00	\$ 2,286.00
	County	\$ 1,778.00	
Site Plan Amendment	Local	\$ 350.00	\$ 786.00
	County	\$ 436.00	
Site Plan Securities	\$5,000.00		\$ 5,000.00
Removal of Holding (H) Symbol from Zoning	Local	\$ 515.00	\$ 1,091.00
	County	\$ 576.00	
Part Lot Control **County Basic Fee (plus \$150 per parcel created after first parcel)	Local	\$ 436.00	\$ 952.00
	County Basic Fee **	\$ 516.00	
Deeming By-Law (plus costs where applicable)	Local	\$ 400.00	\$ 835.00
	County	\$ 435.00	
Minor Variance Application	Local	\$ 743.00	\$ 2,279.00
	County	\$ 1,536.00	
West Perth Refund Policy:			
Zoning By-Law Amendments and Site Plan Control			
• If an application has been submitted to the Planning/Building Department but no administrative functions have been performed	90%		90%
• If a report has been prepared and/or other administrative functions have been performed on the application, but the application has not proceeded to Council and/or Public Meeting	50%		50%
• If the application and report have been considered by Council and/or a Public Meeting has been held	No Refund		No Refund
Minor Variances			
• If an application has been submitted but no administrative functions have been performed	90%		90%
• If a report has been prepared and/or other administrative functions have been performed on the application, but the application has not been considered by the Committee of Adjustment	50%		50%
• If the application and report have been considered by the Committee of Adjustment	No Refund		No Refund
Encroachment Agreement (plus costs where applicable)	\$400.00		\$ 400.00
Consent - Third Party Costs			
• Confirmation of Habitable Condition	\$250.00		\$ 250.00
• Septic Review	\$125.00		\$ 125.00
Third Party Professional Costs			
• At Cost	At Cost		At Cost
Lot Grading Deposits (at time of Building Permits) (Less 5% Administration Fee) - Operations	\$2,000.00		\$ 2,000.00

County of Perth Planning Fees ¹	2025 Fees		Total 2025 Fees
Official Plan Amendment (OPA): County OPA	Local	\$ 880.00	\$ 7,400.00
	County	\$ 6,520.00	
Official Plan Amendment (OPA): Local OPA	Local	\$ 880.00	\$ 7,400.00
	County	\$ 6,520.00	

¹ The following fees are set by the County of Perth and are provided for information purposes only. In the case of a discrepancy between the information provided in this Section of the By-Law, or parts thereof, and the County of Perth, the County of Perth fees and policies shall prevail.

Application for Draft Plan of Subdivision – 3 or more Lots/Units (Fee Collected by Perth County)	Local	\$ 1,084.00	\$ 8,293.00
	County	\$ 7,209.00	
Consent Application/Agreement (Fee collected by Perth County)	Local	\$590.00	\$ 4,620.00
	County	\$4,030.00	
Extension of Draft Plan of Subdivision or Condominium		\$ 1,671.00	\$ 1,671.00
Changes to Draft Plan or Subdivision Approval (Major)		\$ 2,865.00	\$ 2,865.00
Changes to Draft Plan of Subdivision (Minor – redline revision)		\$ 759.00	\$ 759.00
Exemption from Draft Plan of Condominium Approval		\$ 1,110.00	\$ 1,110.00