

Application for Consent (Section 53 of the Planning Act)

Instructions:

Prior to making an application, a proponent is required to pre-consult with the County Planning and Development Department to determine the appropriateness of the request and review submission requirements. Each application must be accompanied by the application fee in the form of either cash or a cheque payable to the County of Perth. **A drawing of the proposal, consistent with Section 11.0 of this form, must also be submitted with the application.**

If the applicant is not the owner of the subject land, a written statement by the owner which authorizes the applicant/agent to act on behalf of the owner as it relates to the subject application must accompany the application (See Section 13.0).

In accordance with Section 53 (3) of the Planning Act RSO 1990, additional information and studies may be required by the County to evaluate the proposed consent. The requirements for additional information are identified in the Official Plan. The type and scope of studies that are required will be determined through the required pre-consultation process with the County Planning and Development Department. If the required additional information is not provided the application cannot be deemed to be complete and will not be processed.

In accordance with the Clean Water Act, 2006, a number of Source Protection Plans have been developed that apply within the various watersheds within Perth County. The policies of these Source Protection Plans may affect this Planning Act application. More information about the applicable Source Protection Plans is available at:

1. Maitland Valley Source Protection Plan sourcewaterinfo.on.ca
2. Ausable Bayfield Source Protection Plan sourcewaterinfo.on.ca
3. Thames-Sydenham and Region Source Protection Plan sourceprotection.on.ca
4. Grand River Source Protection Area sourcewater.ca

For Help:

For help completing the application form, please contact the County of Perth Planning and Development Department at (519) 271-0531 (ext. 449) and ask for the Planner that handles your municipality, or the Secretary Treasurer of the Land Division Committee. You can find your Planner [here](#).

Mapping information for your property is available at maps.perthcounty.ca/Public
The County Official Plan can be found at www.perthcounty.ca/en/county-of-perth-official-plan.aspx

Local Official Plans (Listowel, Milverton, Mitchell) are posted on local municipal websites.

Office Use:	Received:	Deemed Complete:	File No. B /
--------------------	------------------	-------------------------	---------------------

Application Checklist

Applicant to complete the following checklist before submission:

<input type="checkbox"/> Completion of Pre-Consultation Meeting with Staff	Meeting Date:
<input type="checkbox"/> One Copy of the Completed Application Form	
<input type="checkbox"/> One Copy of the Surplus Farm Dwelling Severance Farm Owner Form (if applicable)	
<input type="checkbox"/> Severance Sketch (see requirements in Section 11.0)	
<input type="checkbox"/> Application fee payable to the County of Perth - see website for current fees	
<input type="checkbox"/> One Copy of the Parcel Registry (PIN Printout) of the subject property	
<input type="checkbox"/> One Copy of the Parcel Registry (PIN Printout) of the land to which the parcel will be added (if applicable – for lot additions)	
<input type="checkbox"/> One Copy of the Parcel Registry (PIN Printout) of the lands to which the farm dwelling is deemed surplus to (if applicable – for surplus farm dwelling severances)	
<input type="checkbox"/> Reports/studies (if required as a result of pre-consultation))	

1.0 Applicant Information

Owner(s):

Name:	
Address:	Postal Code:
Phone:	Email:

Applicant: (complete if applicant is not the owner)

Name:	
Address:	Postal Code:
Phone:	Email:

Agent: (if applicable)

Name:	
Address:	Postal Code:
Phone:	Email:

1.1 Select which one of the above that you wish correspondence to be sent to? (check

Owner <input type="checkbox"/>	Applicant <input type="checkbox"/>	Agent <input type="checkbox"/>
--------------------------------	------------------------------------	--------------------------------

2.0 Location of the Subject Land

Local Municipality:		Ward:	
Municipal Address:			
Lot:	Concession:	Reg. Plan:	Lot/Block:
Ref. Plan:	Part:	Street Address:	
2.1 Name and address of mortgages or charges: (if applicable)			
2.2 Description of any easements or covenants and their effects: (if applicable)			
3.0 Consent Type			
Lot Creation	<input type="checkbox"/>	Lot Addition	<input type="checkbox"/>
Surplus Farm Dwelling	<input type="checkbox"/>	Mortgage, Charge or Partial Discharge of a Mortgage	<input type="checkbox"/>
Lease	<input type="checkbox"/>	Easement/Right-of-way	<input type="checkbox"/>
Correction of Title	<input type="checkbox"/>	Other (Specify)	<input type="checkbox"/>
What is the reason for the application?			
3.1 For a lot addition/boundary adjustment, identify the land to which the parcel will be added:			
Municipal Address:			
Legal Description:			

4.0 Status					
County Official Plan Designation:					
Local Official Plan Designation (Listowel/Milverton/Mitchell):					
Zoning:					
5.0 Land Description					
	Front	Depth	Lot Area	Existing Use	Proposed Use
Parcel to be Severed					
Parcel to be Retained					
5.1 Number, use and date of construction (if known) of buildings and structures: (Indicate if the building or structure is to be removed or demolished following the consent)					
	Severed Portion			Retained Portion	
Existing Structures					
Structures to be Removed					
Proposed New Structures					
5.2 Purpose of any proposed easement(s) or right(s)-of-way:					
6.0 Servicing					
6.1 Indicate the existing/proposed sewage disposal type.					
	Severed	Retained		Severed	Retained
Public piped sewage system			Individual septic system(s)		
Public or private communal system			Other (specify):		
6.2 Indicate the existing/proposed water supply type.					
Public piped water system			Individual well(s)		
Public or private communal well(s)			Other (specify):		
6.3 Indicate the existing/proposed storm drainage type.					
Storm sewers			Other (specify):		
Ditches or swales					
6.4 Indicate the existing/proposed road access type.					
Provincial Highway		<input type="checkbox"/>	Public road, seasonal maintenance		<input type="checkbox"/>
Public road, full maintenance			Other (specify):		

7.0 Status of Other Applications under the Planning Act

Please list any other application types for the same property:

Official Plan Amendment	Yes <input type="checkbox"/> - File #:	No <input type="checkbox"/>
Plan of Subdivision/Condominium	Yes <input type="checkbox"/> - File #:	No <input type="checkbox"/>
Zoning By-law Amendment	Yes <input type="checkbox"/> - File #:	No <input type="checkbox"/>
Minor Variance	Yes <input type="checkbox"/> - File #:	No <input type="checkbox"/>
Site Plan Approval	Yes <input type="checkbox"/> - File #:	No <input type="checkbox"/>

8.0 Other Information (Attach separate page if needed)

9.0 Severance Sketch

An accurate, scaled drawing of the proposal must accompany this application. A Severance Sketch completed by an Ontario Land Surveyor is required and must include the following items:

- a) Existing buildings and structures
- b) The location of private water wells and private septic systems including the entirety of the weeping bed if applicable
- c) the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;
- d) The distance from the subject land to the nearest township lot line or landmark;
- e) The boundaries and dimensions of the subject land (including total area), the part that is to be severed and the part that is to be retained;
- f) The location of all land previously severed from the parcel;
- g) The approximate location of all natural and artificial features on the subject land and on the land that is adjacent to the subject land such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;
- h) The existing uses on adjacent land;
- i) The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public traveled road, a private road or a right-of-way;
- j) Proposed building envelope on new lot;
- k) The location and nature of any existing and proposed easement or Right of Ways etc affecting the subjectland;
- l) The distance from any buildings, structures and services to nearby existing and proposed lot lines.

11.0 Applicant Affidavit or Sworn Declaration

I, _____ of the _____ in the County/Region of _____ make oath and say (or solemnly declare) that the information contained in the documents that accompany this application is true.

Sworn (or declared) before me at the _____ in the County/Region of _____ this _____ day of _____.

Commissioner of Oaths

Applicant

Applicant

12.0 Authorization of Owner for Agent to Make the Application

I/we, _____ of the _____ in the County/Region of _____ am/are the owner(s) of the land that is the subject of this application and I/we hereby authorize _____ to act as my/our agent in the application.

Name of Owner

Signature

Date

Name of Owner

Signature

Date

13.0 Acknowledgement

With the filing of this application, the applicant is aware of, and agrees, that:

1. Any studies submitted as supporting documentation of this application may require a peer review and that the costs associated with peer review services are solely the responsibility of the applicant, and will be billed to the applicant either directly or as a reimbursement owing to the County of Perth.
2. If the decision of this application is appealed, I _____ agree to support the application, provide assistance in the preparation and presentation of the application before the Ontario Land Tribunal and pay all of the County's legal costs associated with the Tribunal hearing.

Dated at _____ in the county/Region of _____ this _____ day of _____, in the year _____.

Applicant

Applicant

14.0 Consent to Use and Disclose Personal Information

With the filing of this application, I/we _____, the owner(s)/applicant/authorized agent authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application for the purposes of the Freedom of Information and Privacy Act.

Signature

Date

Signature

Date