

**The Municipality of West Perth Employment Opportunity
Recreation Coordinator
Salary \$27.14/hour - \$33.93/hour
14-month contract beginning July 3, 2023**

The Municipality of West Perth is seeking qualified applicants for the position of Recreation Coordinator. This opportunity is a 14-month contract beginning July 3, 2023. Located in Southwestern Ontario, West Perth is a thriving, caring community that offers diverse opportunities to live, work, and play. With a population of 9,000, the community features a strong agriculture sector with significant contributions from other sectors including manufacturing and services. West Perth provides great opportunities for rural living in communities such as Fullarton, Russeldale, Dublin, Staffa, Brodhagen or Monkton or in the fully serviced community of Mitchell.

Reporting to the Facilities and Recreation Manager, the Recreation Coordinator is responsible for implementation of the Recreation and Leisure Services Master Plan. This involves a broad range of activities to support municipal staff, partners and community organizations in the development and promotion of recreation and leisure activities. This position is being offered as a 14-month contract. For a complete job description with more information on the qualification requirements for this position, visit www.westperth.com

The ideal candidate will have:

- Minimum of a college diploma or degree in recreation, leisure, marketing or facility management or related program
- A minimum of 2 years experience in related employment
- A proven track record of high quality work accomplishments
- Excellent oral and written communications skills
- Complete computer literacy including business related software and social media
- A valid G class drivers license

Please note that the position may require some evening or weekend work.

To apply, email a cover letter and resume in PDF format marked **CONFIDENTIAL** no later than **4:30pm, Monday May 23, 2023** to the attention of:

Karen DeHaan, Human Resources Coordinator
Municipality of West Perth,
kdehaan@westperth.com

We thank all applicants who apply, however, only those considered for an interview will be contacted. The Municipality of West Perth is an Equal Opportunity Employer. Personal information is collected pursuant to the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), and will be used for the purposes of determining eligibility for this completion.