

## **The Corporation of the Municipality of West Perth**

### **By-law 18-2016**

#### **Being a By-law to establish and require payment of various fees & charges for the Municipality of West Perth**

**WHEREAS** Section 11(2)7 of the Municipal Act, S.O. 2001, c.25, as amended authorizes municipalities to pass by-laws for services and things that the municipality is authorized to provide; and

**WHEREAS** Section 391(1) of the Municipal Act, S.O. 2001, c.25, as amended, authorizes municipalities to impose fees or charges for services or activities provided or done by or on behalf of it; and

**WHEREAS** Section 69 of The Planning Act authorizes a municipality and local Board to pass by-laws for fees for the processing of applications made in respect of planning matters;

**WHEREAS** Council of the Corporation of the Municipality of West Perth deems it expedient to establish fees and charges for the Municipality;

#### **NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST PERTH HEREBY ENACTS AS FOLLOWS:**

1. THAT the fees and charges set out in the attached Schedule "A", "B", "C", "D", "E", "F", "G", "H", "I", "J", "K", "L" and "M" shall become applicable upon receiving final passing thereof.

Schedule "A" Administration Fees

Schedule "B" Dog and Kennel Licensing Fees

Schedule "C" Arena and Community Centre Fees

Schedule "D" Pool Fees

Schedule "E" Parks Fees

Schedule "F" Domestic Landfill Fees

Schedule "G" Operations Department Fees

Schedule "H" Water and Wastewater Service Rates

Schedule "I" Municipal Address Fees

Schedule "J" Hawkers and Peddlers

Schedule "K" Planning Fees

Schedule "L" Fire Department Fees

Schedule "M" Police Services Fees

2. The fees as listed in Schedules "A" to "M" to this By-law are subject to all applicable taxes.
3. THAT this by-law shall be known as the "Tariff, Fees and Charges By-law";
4. Should any part of this By-law, including Schedules "A" to "M", be determined by a Court of competent jurisdiction to be invalid or of no force and effect it is the stated intention of the Council of the Municipality of West Perth that such invalid part of the by-law shall be severable and that the remainder of this By-law including Schedules "A" to "M", as applicable, shall continue to operate and to be in force and effect;
5. THAT schedules "A" to "M" shall be deemed as forming part of this By-law;
6. This By-law repeals By-law 107-2015.
7. THAT this By-law shall be effective upon receiving final passing thereof.

Read a first and second time this      day of                      , 2016.

Read a third and final time this      day of                      , 2016.

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Mayor Walter McKenzie

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Interim Clerk Susan Duke

## Schedule A to By-law 18-2016

<b>Administration</b>	
<b>Recycling</b>	
Composters	\$50.00
Composters (cone digesters)	\$90.00
<b>Halls</b>	
Dublin - Rental	\$103.00
- Licensed Event	\$400.00
Fullarton	\$62.00
• With kitchen facilities	\$87.00
Mitchell (Municipal Office)	
• Committee Room	\$16.00
• Auditorium	\$62.00
• With kitchen facilities	\$70.00
• Room 3	\$41.00
• Weekend or after hours opening fee	\$31.00
Mitchell Lions Park Pavilion	\$62.00
<b>Friendship Centre</b>	
Morning	\$30.00
Afternoon	\$50.00
Evening	\$50.00
All Day	\$60.00
Lions Club	\$40.00
Optimist Club	\$40.00
Lottery License	
	3%
Marriage license	\$110.00
Out of town burial permit	\$15.00
Fax Transmission – Local/Long Distance per page	
	\$1.00
Fax Transmission – Receiving – per page	
	\$1.00
Photocopy-per page	
	\$0.25
Commissioner – non resident	
	\$10.00
West Perth Pins	
	\$1.00 each
(requests for large amounts will come to Council)	
	No charge
Fullarton history book	
	\$75.00
Picture Mitchell (hard cover)	
	\$30.97
Picture Mitchell (paperback)	
	\$22.12
Farmer's Market, per month for 12 months	
	\$30.00
Farmer's Market, per month for Seasonal (May – October)	
	\$40.00
Tile drain maps	
	\$15.00
County Maps	
	\$4.00
Business industrial directory	
	\$10.00
<b>Treasury</b>	
Tax certificate	\$30.00
Tax registration	Cost Recovery
Finance charge for unpaid taxes 1.25% per month	
Finance charge for unpaid accounts receivable 1.25% per month	
Charge for N.S.F. cheque	\$25.00

**Schedule B to By-law 18-2016**

<b>Dog Licensing</b>		
	Before May 31 <sup>st</sup>	After May 31st
First Dog License	\$15.00	\$30.00
Second Dog License	\$20.00	\$40.00
Third Dog License	\$25.00	\$50.00
Fourth Dog	\$25.00	\$50.00
Replacement Tag	\$2.00	\$2.00

<b>Kennel Licensing</b>		
	Before May 31st	After May 31st
Annual Fee		
Breeding Kennel	\$130.00	\$145.00
Boarding Kennel	\$130.00	\$145.00
Hunting/Sporting/Sled Dog Kennel	\$85.00	\$100.00
New Application Review	\$100.00	
Additional Site Visit	\$100.00	

**Schedule C to By-law 18-2016**

<b>Arena</b>	2014-2015	2015-2016
<b>Ice/Ice Pad</b> (rates per ice season, not calendar year)		
Minor Sports	\$123.00	\$127.00
Curling and Juniors	\$133.00	\$137.00
Regular	\$135.40	\$139.83
Off time	\$84.07	\$88.50
Schools – Off time	\$40.00	\$45.00
<b>Mitchell Community Hall</b>		
Friday (except Buck & Does )	\$410.00	\$420.00
Saturday (including Buck & Does)	\$460.00	\$480.00
Weekdays	\$75.00 - \$300.00	\$75.00 – \$300.00
Weddings, prior day set up (\$25/hour after 3 hours)	\$160.00 + \$25/hr after 3 hours	\$170.00 + \$25.00/after 3 hours
Kitchen	\$25-\$75.00	\$25.00-\$75.00
Liquor event ( SOP)	\$60.00	\$75.00
Meeting room (4 hours)	\$50.00-\$100.00	\$50.00 - \$100.00
Ice pad (full)	\$675.00	\$690.00
Ice pad (half)	\$460.00	\$480.00
Auctions - hall / ice pad	\$550.00 / \$800.00	\$550.00/\$800.00
Auctions (prior day set up)	\$500.00	\$500.00
Local auctions – hall / ice pad (weekday)	\$300.00/\$500.00	\$300.00-\$500.00
Local auctions (prior day set up)	\$200.00	\$200.00
Summer Ice pad	\$55.00	\$55.00
<b>Miscellaneous</b>		
Round tables (each)	\$3.00	\$3.00
Stage (per section)	\$10.00	\$11.00
Chair rental (offsite) (each)	\$0.50	\$0.50
Table rental (each)	\$5.00	\$5.00
Dishes (each)	\$0.40	\$0.45
All rentals subject to 13% HST		



**Schedule E to By-law 18-2016**

<b>Keterson Park</b>	
Men's teams	\$425.00
Ladies' teams	\$300.00
Minor sports (per year)	\$2,500.00
Tournaments (per weekend) (pro-rated for smaller tournaments)	\$475.00
<b>Fullarton Park</b>	
Diamond Fee – each	\$40.00
<b>Dublin Park</b>	
Diamond Fee - each	\$30.00
<b>Cromarty Park</b>	
Diamond Fee - season	\$250.00

## Schedule F to By-law 18-2016

<b>Mitchell Domestic Landfill</b>	
Garbage in Bags	\$2.50
<b>Weighed Waste</b>	
• Minimum Charge	\$10.00
• Household and General Waste	\$74.00 mt
• Asphalt Shingles	\$74.00 mt
• Drywall	\$74.00 mt
• Mixed Loads	\$148.00 mt
• Wood Products < 180 kg	No charge
• Wood Products > 180 kg	\$3.00/100 kg
• Scrap Steel	No Charge
• Yard Waste	No Charge
• E-waste	No Charge
• Bale Wrap (White only)	No Charge
• Impacted Soils	\$74.00 mt
Freon Appliances(tagged)	\$10.00
Freon Appliances (untagged)	\$50.00
After Hours Access Fee	\$100.00 per entry Plus applicable fees
Waste Bins (yearly costs)	\$85.00 120 L \$125.00 240 L \$165.00 360 L
Recycle Bins (yearly costs)	N/C 240 L N/C 360 L
Composter	\$50.00 plus HST
Composter (green cone digester)	\$90.00 plus HST



**Schedule G to By-law 18-2016**

<b>Operations Department</b>	
Street sweeper (all prices are per hour unless otherwise indicated)	\$85.00
Grader	\$105.00
Rubber tire backhoe	\$90.00
Tandem dump truck	\$85.00
1 ton dump truck	\$65.00
Water truck	\$80.00
Pick-up truck	\$35.00
Tractor	\$80.00
Tractor with mower	\$90.00
Trackless 2,000 sidewalk machine	\$85.00
Leafer and machine	\$55.00
Lawn mowers	\$70.00
Weed sprayer	\$40.00
Kwik cut saw (no blade) (per day)	\$30.00
Plate tamper (per day)	\$55.00
1 ton with brush chipper	\$90.00
Foreman with pick-up	\$75.00
Labourer	\$35.00

**Schedule H to By-law 18-2016**

<b>Monthly Meter Charge</b>	<b>Water</b>	<b>Wastewater</b>
Residential	\$26.19	\$30.51
Commercial	\$34.45	\$40.13
<b>Consumption/Usage Charge</b>	<b>Water</b>	<b>Wastewater</b>
Residential	\$0.78	\$0.90
Commercial < 135 m <sup>3</sup>	\$1.19	\$1.39
Commercial > 135 m <sup>3</sup>	\$0.44	\$0.52
<b>Monthly Water Meter Charge</b>		
5/8"	N/A	
3/4"	\$2.63	
1"	\$9.26	
1.5"	\$33.50	
2"	\$57.74	
3"	\$81.74	
4"	\$126.27	
6"	\$196.21	
<b>Miscellaneous Charges</b>		
After Hours Emergency	Connect/Disconnect \$200.00	
Regular Hours Emergency	Connect/Disconnect \$200.00	
Regular Hours Non-Emergency	Connect/Disconnect \$50.00	
Temporary Seasonal Suspension of Account	Connect/Disconnect \$100.00 Turn Off \$100.00 Turn On	
Reactivation of Closed Account	\$125.00	
Meter Replacement	Owner's Misuse - Time & Material	
Water Meter Testing-Customer's Request	If no problems found - Time & Material If a problem is found - No Charge	
Repair of Frozen Water Meters	Time & Material	
House Sewer Repairs	Time & Material	
Hydrant Installation & Maintenance	Time & Material	
Missed Appointment Fee	\$25.00	
Connection Charge	New Service – Time & Material * Minimum charge of \$500.00	
Temporary Construction Water per Service	\$100.00 per service	
Lawn/Sod Watering or excessive usage while connected to Temporary Construction Water	\$250.00 Penalty as determined by the Municipality	
Failure to install water meter within Six Months of connecting to Temporary Construction Water	\$250.00 Penalty	
Bulk Water	\$0.84/ m <sup>3</sup>	
Sewer Surcharge	120.40% of Water Charge	

The highlighted areas are all new/increased fees effective January 01, 2016.

**Schedule I to By-law 18-2016**

Municipal Address	Replacement Sign Only	\$15.00
Municipal Address	Replacement Post and Sign	\$50.00

**Schedule J to By-law 18-2016**

<b>Hawkers and Pedlars</b>	
Hawkers and pedlars license (resident of West Perth) (per year)	\$100.00
Hawkers and pedlars license (non resident) (per year)	\$250.00

## Schedule K to By-law 18-2016

<b>Municipality of West Perth Planning Fees</b>	
<b>Official Plan Amendment Application (Mitchell Ward only)</b>	\$750.00
Deposit (Outside Agencies)	\$350.00
Deposit (Ontario Municipal Board for any application by 3 <sup>rd</sup> party, other than applicant)	\$1,000.00
Sign Deposit	\$50.00
<b>Zoning By-law Amendment Application</b>	\$750.00
Deposit (Outside Agencies)	\$350.00
Deposit (Ontario Municipal Board for any application by 3 <sup>rd</sup> party, other than applicant)	\$1,000.00
Sign Deposit	\$50.00
<b>Committee of Adjustment/Minor Variance Application</b>	\$750.00
Fee	\$500.00
Non refundable Administration Fee	\$250.00
<b>To remove holding zone</b>	\$150.00
<b>Part Lot Control</b>	\$750.00
<b>Refund policy- Planning</b>	
• Withdrawal	\$700.00
• After Planning Advisory Committee meeting	\$300.00
• After Public Meeting	\$0.00
• Outside service fee, if not used	\$350.00
• Sign Deposit (when sign is returned)	\$50.00
<b>Planning Documents</b>	
• Official Plan for Mitchell	\$15.00
• County of Perth Official Plan	\$75.00
• Comprehensive Zoning By-law	\$25.00
• Subscriptions (update of consolidations)	\$15.00
<b>Agreements</b>	
• Site Plan Agreement (at time of application)	\$250.00
• Subdivision/condo agreement	\$1,500.00
<b>Deeming By-laws</b>	\$100.00
Zoning Compliance Certificate	\$50.00
Legal deposit Subdivision Agreement – Less 5% admin Fee	\$5,000.00
Lot grading deposit (at time of Building Permit) (less 5% Administration fee) – Operations	\$2,000.00
Registration of Any Required Documents	Cost Recovery

**Schedule L to By-law 18-2016**

**Fire Department Administration  
Fee Schedule**

**Inspections under the Fire Code**

Request for fire inspections under the Ontario Fire Code in addition to the department's normal inspection program shall be charged the following rates based on Category;

<b>Institutional/ Industrial/ commercial</b>	<b>\$60.00/hour</b>
<b>Apartments/condominiums</b>	<b>\$60.00/hour</b>

**Reports**

<b>Request for a Fire Report</b>	<b>\$50.00</b>
<b>Letter to insurance and real estate companies</b>	<b>\$50.00</b>

<b>Motor Vehicle Collision</b>	<b>Provincial Highways (MTO)</b>  MTO will only pay for a maximum of 3 fire department units ( piece of equipment) per call.	<b>Current Ministry of Transportation (MTO) Vehicle Accident Rate</b>  \$ 450.00 first hour or part thereof per piece of equipment  \$225.00 each additional half hour or part thereof per piece of equipment	<b>Effective November 1, 2015.</b>
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**Administration and Enforcement if Spills Act and Transportation of Dangerous Goods Act**

The cleanup of hazardous material spills shall be charged at the Ministry of Transportation (MTO) rate plus the costs of any cleanup materials or contractors used in the clean up and shall be payable by the person or persons creating or causing such spills as determined at the sole discretion of the Fire Chief of the Municipality of West Perth Fire Department

**Securing of Premises**

Securing of premises after a fire (i.e. by sealing or boarding of doors and windows, etc.) shall be charged at an hourly rate plus the current level of overhead and materials used. If firefighters are employed for barricading the rate shall be the current hourly rate of the department per firefighter and such charges shall be payable by the owner or owners of the premises. If a situation arises where the building or part of the building is deemed unsafe and has to be pulled down the actual costs for the equipment and labour will be the responsibility of the owner or insurance agent of the property.

**Additional firefighting resources**

In the event the fire department has to use more than 10 gallons of foam firefighting agent or more than 40 lbs of dry chemical agent the replacement costs will be the responsibility of the owner of the property or insurance agent of the property.

## Schedule M to By-law 18-2016

### Police Services Fees

<u>Service Charges:</u>	<u>Fee</u>	<u>Total Fee</u>
Criminal Record Checks (Volunteer)		No Charge

### False Alarms Policy:

#### 1. Definitions:

“Alarm System” means any device which when activated transmits a signal or message to an alarm business;

“Alarm Monitoring Business” means any person or persons who engage in the business of monitoring alarm systems;

“False Alarm” means the activation of an alarm system where no emergency or evidence of criminal activity exists at the premises at which the alarm system is installed and includes the activating or testing of an alarm without notification and alarms triggered by natural causes or conditions;

2. a) A call made from a Monitoring Alarm Business to the Ontario Provincial Police (OPP) regarding the activation of an alarm at a property within the Municipality of West Perth will generate a call for service and initiate a police response. A status of “False Alarm” will be generated for this call for service under the following circumstances: If the responding officer(s) are cancelled by the Alarm Monitoring Business or the subject property owner/occupier while responding to the call; when the alarm has been determined by the OPP to be preventable; when the Alarm System malfunctioned due to improper installation or maintenance; when the alarm resulted from a malicious act by the owner/ occupier of the property.

#### b) Procedures and Fees:

- 1) First False Alarm- OPP records incident and notifies the Municipality. Municipality records incident, property owner name and date in False Alarm directory;
- 2) Second False Alarm- OPP notifies the Municipality. Municipality records incident, property owner name and date in False Alarm directory. Municipality sends letter to property owner indicating possible financial implications;
- 3) Third False Alarm- OPP notifies the Municipality. Municipality records incident, property owner name and date in False Alarm directory. A \$300.00 fee will be billed to the property owner by the Municipality;
- 4) Fourth False Alarm- OPP notifies the Municipality. Municipality records incident, property owner name and date in False Alarm directory. A \$400.00 fee will be billed to the property owner by the Municipality;
- 5) Fifth and each subsequent False Alarm- OPP notifies the Municipality. Municipality records incident, property owner name and date in False Alarm directory. A \$500 fee will be billed to the property owner by the Municipality;

The property owner and occupier (as applicable) shall be jointly and severally responsible to pay required fees, as invoiced to the property owner, by the Municipality. Outstanding balances will be transferred to property tax accounts by the Municipality, in accordance with the terms of Section 398 of the Municipal Act, S.O. 2001, c.25.

- c) After twelve (12) consecutive months of no False Alarm being registered in the False Alarm directory for a particular property, the directory shall be revised so that the fees apply as though there had been no previous False Alarms.