

Municipality of West Perth

Committee of the Whole of Council Council Chambers Monday September 19th, 2011 7:00 p.m.

All members of the Committee were present except Councillors Murray and Wight.

The meeting was chaired by Councillor Nicholas Vink.

Staff present: Facilities Manager Rick Vivian, Fire Chief Walt Anderson, Chief Building Official Bob McLean, Treasurer Karen McLagan, Operations Manager Mike Kraemer, Clerk Susan Cronin, CAO Will Jaques

Press coverage was provided by Hilary Long, reporter for the Mitchell Advocate.

1. Call to order: Chair Vink called the meeting to order at 7:00 p.m.

2. Declaration of Conflict of Interest:

Addition/Deletion to Agenda:

- Sign-up sheet for Tim Horton's Smile Cookie Campaign-proceeds to West Perth Youth Centre
- Grace Lutheran Church request to waive Sign Permit Fee – CBO to review
- Correspondence from BDO Canada LLP – Management Letter and Audit of the Consolidated Financial Statements-Treasurer McLagan to report

There were no declarations of conflict of interest stated by any members of the Committee with regard to items listed on the Agenda.

Recommendation: 149/11

Moved by Barb MacLean

Seconded by John Nater

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the agenda as presented with additions/deletions.

CARRIED

3. Delegations:

1) Mervyn Dietz and Allison Eickmeier of BDO Canada LLP were in attendance. Mr. Dietz and Ms. Eickmeier reviewed the Consolidated Financial Statements for West Perth for 2010.

4. Minutes: Approved at the September 12th, 2011 meeting.

5. Staff Reports:

a) Facilities

Report from Facilities Manager Rick Vivian. Mr. Vivian reviewed his report and answered questions. Mr. Vivian is directed to contact the arena user groups and Elma Arena regarding the ice schedule changes during the 2013 IPM. There was discussion regarding an outdoor ice rink, Councillor Nater will further investigate this.

Recommendation: 150/11

Moved by John Nater

Seconded by Bill French

THAT:

The Committee of the Whole of the Municipality of West Perth recommends to the Council of the Municipality of West Perth that the auditorium roof repairs in the amount of \$3921.00 from JDH contracting be approved.

CARRIED

Recommendation: 151/11

Moved by Murray McIntosh

Seconded by John Nater

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the Facilities Manager's report as presented.

CARRIED

b) Fire Chief's Report

Report from Fire Chief Walt Anderson. The Fire Chief reviewed his report and answered questions. An attendance policy is being investigated. Fire Chief Anderson is to contact Christel Ivanyshyn with regards to discussing the use of the ARES group for communications during emergencies. Open House will be held October 11th, 2011 at 6:30 p.m.

Recommendation: 152/11

Moved by Gordon Young

Seconded by Doug Eidt

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the Fire Chief's report as presented.

CARRIED

c) Operations Report

Report from Operations Manager Mike Kraemer. Mr. Kraemer reviewed his report and answered questions. The history of the Centennial Park Fountain is to be investigated. Staff is directed to investigate donations being sent to Goderich by local municipalities.

Recommendation: 153/11

Moved by Doug Eidt

Seconded by Barb MacLean

THAT:

The Committee of the Whole of the Municipality of West Perth approves the recommendation to advertise in the Mitchell Advocate for the contract for Dublin Sidewalk Snow Removal.

CARRIED

Recommendation: 154/11

Moved by Doug Eidt

Seconded by John Nater

THAT:

The Committee of the Whole of the Municipality of West Perth recommends quotes be received by October 14th, 2011 for a Double Auger Snow blower.

CARRIED

Recommendation: 155/11

Moved by John Nater

Seconded by Murray McIntosh

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the recommendation of the Operation Manager to proceed with the Roll Off Trailer for transferring bins at the Mitchell Domestic Landfill in the amount of \$37,643.10 by Weber Lane Manufacturing.

CARRIED

Recommendation: 156/11

Moved by Walter McKenzie

Seconded by Gordon Young

THAT:

The Committee of the Whole of the Municipality of West Perth approves the recommendation that the part time grader operator position be advertised and applications be accepted by October 14th, 2011.

CARRIED

Recommendation: 157/11

Moved by Barb MacLean

Seconded by John Nater

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the Operation Manager's report as presented.

CARRIED

d) Building

Report from Chief Building Official Bob McLean. The CBO reviewed his report. The site plan for property located at 6423 Line 34 in the Hibbert Ward was reviewed.

Recommendation: 158/11

Moved by Gordon Young

Seconded by Mike Tam

THAT:

The Committee of the Whole of the Municipality of West Perth approve the request by the Grace Lutheran Church to waive the permit fees for the application for Anniversary Celebration Signage.

CARRIED

Recommendation: 159/11

Moved by Mike Tam

Seconded by John Nater

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the Chief Building Official's report as presented.

CARRIED

e) Treasurer's Report

Report from Treasurer McLagan. Treasurer McLagan reviewed her report and answered questions. A report from Brodhagen Hall is pending.

Recommendation: 160/11

Moved by Bill French

Seconded by Murray McIntosh

THAT:

The Committee of the Whole of the Municipality of West Perth recommends to the Council of the Municipality of West Perth that the Consolidated Financial Statements for the year ended December 31st, 2010 for the Corporation of the Municipality of West Perth be accepted as presented.

CARRIED

Recommendation: 161/11

Moved by Mike Tam

Seconded by Doug Eidt

THAT:

The Committee of the Whole of the Municipality of West Perth recommends to the Council of the Municipality of West Perth to approve the insurance payment of \$48,215.39.

CARRIED

Recommendation: 162/11

Moved by Murray McIntosh

Seconded by Mike Tam

THAT:

The Committee of the Whole of the Municipality of West Perth recommends that the Council of the Municipality of West Perth participate with the County of Perth in a joint Insurance RFP.

CARRIED

Recommendation: 163/11

Moved by Doug Eidt

Seconded by John Nater

THAT:

The Committee of the Whole of the Municipality of West Perth recommends that the Council of the Municipality of West Perth participate with the County of Perth in a joint Audit RFP.

CARRIED

Recommendation: 164/11

Moved by Barb MacLean

Seconded by Bill French

THAT:

The Committee of the Whole of the Municipality of West Perth recommends that the Council of the Municipality of West Perth acknowledges the total lease payments on an annual basis, as at July 31, 2011 total \$10,420.11 and does not result in a material impact for the municipality.

CARRIED

Recommendation: 165/11

Moved by Walter McKenzie

Seconded by Gordon Young

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the Treasurer's report as presented.

CARRIED

f) Clerk's Report

Report from Clerk Susan Cronin. Clerk Cronin reviewed her report and answered questions. Councillors MacLean and Vink will attend the Ontario West Municipal Conference in London on November 25, 2011. The Council Technology Use Policy was reviewed. Under Monitory of Use-clause (iv) is to be removed. Charlie Maidment of Graham Television Productions will be attending and recording the second council meeting of each month starting in October.

Recommendation: 166/11

Moved by Bill French

Seconded by Doug Eidt

THAT:

The Committee of the Whole of the Municipality of West Perth recommends to the Council of the Municipality of West Perth that the Council Technology Use Policy be approved with amendments.

CARRIED

Recommendation: 167/11

Moved by Barb MacLean

Seconded by John Nater

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the Clerk's report as presented.

CARRIED

g) Chief Administrative Officer's Report

CAO Jaques reviewed his report. The article by Linda Reader in the Municipal World was circulated. The Business and Industry Breakfast is scheduled for October 19, 2011. Ministry of Labour has a scheduled inspection for September 30, 2011.

Recommendation: 168/11

Moved by Murray McIntosh

Seconded by Mike Tam

THAT:

The Committee of the Whole of the Municipality of West Perth recommends that the Council of the Municipality of West Perth enrol in the First Impressions Community Exchange (FICE) program, through the Ontario Ministry of Agriculture and Rural Affairs (OMAFRA).

CARRIED

Recommendation: 169/11

Moved by Murray McIntosh

Seconded by Doug Eidt

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the Chief Administrative Officer's report as presented.

CARRIED

6. Sub Committee Reports and Minutes: None**7. Other: None**

8. New Business: None

9. Questions from the Press: None

10. Closed Session:

Recommendation: 170/11

Moved by Mike Tam

Seconded by John Nater

THAT:

The Committee of the Whole of the Municipality of West Perth continue the meeting in a Closed Session at 9:21 p.m. to discuss the following:

- Personal matters about an identifiable individual, including but not clearly limited to employees of the municipality-seasonal part time facility attendant.

CARRIED

Recommendation: 171/11

Moved by John Nater

Seconded by Mike Tam

THAT:

The Committee of the Whole of the Municipality of West Perth resumes the regular Committee meeting 9:39 p.m.

CARRIED

Recommendation: 172/11

Moved by Doug Eidt

Seconded by Mike Tam

THAT:

The Committee of the Whole of the Municipality of West Perth recommends to the Council of the Municipality of West Perth that the recommendation of the hiring committee for the position of seasonal part time facility attendant be offered to Candidate # 1.

CARRIED

There was discussion regarding the Logan Landfill. Operations Manager Kraemer answered questions.

11. Adjournment

Recommendation: 173/11


Moved by Bill French


Seconded by Barb MacLean

THAT:

The Committee of the Whole of the Municipality of West Perth adjourns the meeting at 10:02 p.m.

CARRIED


Chair Nicholas Vink


Susan Cronin, Clerk