

Municipality of West Perth
Committee of the Whole of Council
Council Chambers
Monday March 21st, 2011 7:00 p.m.

All members of the Committee were present.

The meeting was chaired by Councillor Murray McIntosh.

Staff present: Fire Chief Walt Anderson, Chief Building Official Bob McLean, Treasurer Karen McLagan, Operations Manager Mike Kraemer, Clerk Susan Cronin, CAO Will Jaques

Staff absent: Facilities Manager Rick Vivian

Press coverage was provided by Hilary Long, reporter for the Mitchell Advocate.

1. **Call to order:** Chair McIntosh called the meeting to order at 7:03 p.m.

Chair McIntosh asked all present to stand for a moment of silence in remembrance of Firefighter Ken Rea and Firefighter Ray Walter of the Municipality of North Perth who died in the line of duty on Thursday March 17th, 2011.

2. **Declaration of Conflict of Interest:** Councillor Wight declared a conflict of interest with regards to Section 5 (c), 3 item # 2.
3. **Delegations:** Mervyn Dietz of BDO Canada LLP was in attendance. Mr. Dietz presented the Consolidated Financial Statements for the year ended December 31st, 2009 for the Corporation of the Municipality of West Perth. Members of Council reviewed the report and asked questions.
4. **Minutes:** Approved at the February 22nd, 2011 meeting.
5. **Staff Reports:**
 - a) **Facilities**
There was no report from Facilities Manager Rick Vivian.

- b) **Fire Chief's Report**

Report from Fire Chief Walt Anderson. The Fire Chief reviewed his report and answered questions. Education and equipment annual inspections are continuing. There was a review of the North Perth fire. A bus will be leaving at 11:15 a.m. on Thursday March 24, 2011 to the funeral for the fallen firefighters.

Recommendation: 025/11

Moved by Bill French

Seconded by Gordon Young

THAT:

The Committee of the Whole of the Municipality of West Perth approves the recommendation of Fire Chief Anderson that two auxiliary firefighters be recruited.

CARRIED

Recommendation: 026/11

Moved by Mike Tam

Seconded by Larry Wight

THAT:

The Committee of the Whole of the Municipality of West Perth approves the recommendation by Fire Chief Anderson that Mike Montgomery and Ken Monden be appointed as firefighters.

CARRIED

Recommendation: 027/11

Moved by Walter McKenzie

Seconded by Doug Eidt

THAT:

The Committee of the Whole of the Municipality of West Perth approves an expression of sympathy in the form of a donation to a charity of the families' choice in honour of Firefighter Ken Rea and Firefighter Ray Walter in the amount of \$25.00 each.

CARRIED

Recommendation: 028/11

Moved by Annamarie Murray

Seconded by John Nater

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the Fire Chief's report as presented.

CARRIED

c) Operations Report

Report from Operations Manager Mike Kraemer. Mr. Kraemer reviewed his report and answered questions. There was discussion regarding the standpipe painting project. CAO Jaques is to investigate RED grant funds for this project. The Annual Road Tour will be scheduled for April 29, 2011.

Recommendation: 029/11

Moved by Barb MacLean

Seconded by Larry Wight

THAT:

The Committee of the Whole of the Municipality of West Perth recommends to the Council of the Municipality of West Perth that the tender from Moorefield Excavating Ltd from Harriston, Ontario for the Mitchell Domestic Landfill Upgrades in the amount of \$3,306,485.55 be accepted.

CARRIED

Recommendation: 030/11

Moved by Gordon Young

Seconded by Annamarie Murray

THAT:

The Committee of the Whole of the Municipality of West Perth recommend to the Council of the Municipality of West Perth that tenders be received by April 15, 2011 at 12:00 p.m. for:

- 1) Magnetic Flow Meters for Treatment 123
- 2) PLC and SCADA upgrades for WWTP.

CARRIED

Recommendation: 031/11

Moved by Barb MacLean

Seconded by John Nater

THAT:

The Committee of the Whole of the Municipality of West Perth recommends to the Council of the Municipality of West Perth that the tender from Donegan's Haulage for the Granular "A" placement in the amount of \$8.80 per mt (+/- 36,000mt) be accepted.

CARRIED

Recommendation: 032/11

Moved by Doug Eidt

Seconded by Nicholas Vink

THAT:

The Committee of the Whole of the Municipality of West Perth recommends to the Council of the Municipality of West Perth that the tender from Den Mar Brines for Calcium Chloride in the amount of \$210.85 per mt be accepted.

CARRIED

Councillor Wight removed himself from discussion.

Recommendation: 033/11

Moved by Annamarie Murray

Seconded by Gordon Young

THAT:

The Committee of the Whole of the Municipality of West Perth recommends to the Council of the Municipality of West Perth that the tender from Huron Tractor for the Parks Department Mowers in the amount of \$12,769.00 be accepted.

CARRIED

Councillor Wight resumed his seat.

Recommendation: 034/11

Moved by Walter McKenzie

Seconded by Nicholas Vink

THAT:

The Committee of the Whole of the Municipality of West Perth recommend to the Council of the Municipality of West Perth that Tenders be received by May 13th, 2011 at 12:00 p.m. for:

- 1) Rural Asphalt Resurfacing
- 2) Concrete Sidewalk Reconstruction.

CARRIED

Recommendation: 035/11

Moved by Barb MacLean

Seconded by Doug Eidt

THAT:

The Committee of the Whole of the Municipality of West Perth recommend that staff obtain 3 quotes for a two wheel drive tractor to be received by March 25, 2011 and reported at the next council meeting.

CARRIED

Recommendation: 036/11

Moved by Larry Wight

Seconded by Annamarie Murray

THAT:

The Committee of the Whole of the Municipality of West Perth approves the recommendation by the Operation Manager to work with Kelly Construction Limited on a time and material basis to repair four (4) bridge structures in West Perth.

CARRIED

Recommendation: 037/11

Moved by Mike Tam

Seconded by Doug Eidt

THAT:

The Committee of the Whole of the Municipality of West Perth recommends to the Council of the Municipality of West Perth to advertise for 2 summer student positions in the parks department and accept applications by April 21st, 2011.

CARRIED

Recommendation: 038/11

Moved by John Nater

Seconded by Doug Eidt

THAT:

The Committee of the Whole of the Municipality of West Perth recommends to the Council of the Municipality of West Perth approve the request by Steve Walkom on behalf of the Mitchell BIA to close St Andrew Street from Ontario Road to Montreal Street and St. Andrew Street from Ontario Road to Quebec Street on Saturday August 20, 2011 from 10 a.m. to 7 p.m. for the Downtown Ribfest Meal.

CARRIED

Recommendation: 039/11

Moved by Gordon Young

Seconded by Larry Wight

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the Operation Managers report as presented.

CARRIED

d) Building

Report from Chief Building Official Bob McLean. The CBO reviewed his report. The request for support for the Southwest Chapter OBOA AMTS 2011 London will be discussed at the next committee meeting.

Recommendation: 040/11

Moved by Larry Wight

Seconded by Mike Tam

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the Chief Building Official's report as presented.

CARRIED

e) Treasurer's Report

Report from Treasurer McLagan. Treasurer McLagan reviewed her report and answered questions.

Recommendation: 041/11

Moved by Bill French

Seconded by Nicholas Vink

THAT:

The Committee of the Whole of the Municipality of West Perth recommends to the Council of the Municipality of West Perth that the Consolidated Financial Statements for the year ended December 31, 2001 for the Corporation of the Municipality of West Perth be accepted as presented

CARRIED

Recommendation: 042/11

Moved by Gordon Young

Seconded by Barb MacLean

THAT:

The Committee of the Whole of the Municipality of West Perth recognizes that the Treasurer reports \$2,871,049 in amortization for 2010. This amount is not included in the budget. However, the 2010 operating budget includes \$234,727 for the reimbursement of municipal debt. According to the new PSAB regulations, the reimbursement of capital debt is no longer included in a municipality's expenses. Consequently there will be an estimated deficit of \$2,636,322 which will in effect reduce the accumulated surplus of \$88,973,904 from December 31, 2009 to \$86,337,582 on December 31, 2010.

CARRIED

Recommendation: 043/11

Moved by Annamarie Murray

Seconded by John Nater

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the Treasurer's report as presented.

CARRIED

f) Clerk's Report

Report from Clerk Susan Cronin. Clerk Cronin reviewed her report and answered questions. There was discussion regarding computers for Council. Staff is to investigate a computer use policy.

Recommendation: 044/11

Moved by Nicholas Vink

Seconded by Bill French

THAT:

That the Committee of the Whole of the Council of the Municipality of West Perth support the development of similar procedure by-laws by the County of Perth, Township of Perth East, Municipality of North Perth, Township of Perth South and Municipality of West Perth and

FURTHER THAT:

Support the Perth County Clerks in the review of Council procedures and streamlining of Council business.

CARRIED

Recommendation: 045/11

Moved by Bill French

Seconded by Annamarie Murray

THAT:

The Committee of the Whole of the Municipality of West Perth direct staff to proceed with the purchase of eleven iPad2 computers for each member of Council within the approved budget amount.

CARRIED

Recommendation: 046/11

Moved by Nicholas Vink

Seconded by Bill French

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the Clerk's report as presented.

CARRIED

g) Chief Administrative Officer's Report

Report from CAO Jaques. A verbal report regarding the Upper Thames Elementary School parking/traffic issue was made. West Perth is awaiting a response from Avon Maitland District School Board. The RFP for Facility Audit was reviewed. The Façade Improvement Program was reviewed. .

Recommendation: 047/11

Moved by Bill French

Seconded by Nicholas Vink

THAT:

The Committee of the Whole of the Council of the Municipality of West Perth approve the Facility Audit RFP as presented with amendments.

CARRIED

Recommendation: 048/11

Moved by Mike Tam

Seconded by John Nater

THAT:

The Committee of the Whole of the Council of the Municipality of West Perth approves Façade Improvement applications for funding, as presented by the CAO, as per the Façade Improvement Program Guidelines.

CARRIED

Recommendation: 049/11

Moved by Larry Wight

Seconded by Doug Eidt

THAT:

The Committee of the Whole of the Municipality of West Perth directs staff to extend the Façade Improvement Program with June 30, 2011 as the deadline.

CARRIED

Further discussion will resume in closed session.

6. Sub Committee Reports and Minutes: None

7. Other: Deputy Mayor French presented a plaque from EMS.

8. New Business: None

9. Questions from the Press: None

10. Closed Session:

Recommendation: 050/11

Moved by Nicholas Vink

Seconded by John Nater

THAT:

The Committee of the Whole of the Municipality of West Perth continue the meeting in a Closed Session at 10:02 p.m. to discuss the following:

- Personal matters about an identifiable individual, including but not clearly limited to employees of the municipality.
- A proposed or pending acquisition or disposition of land by the municipality.

CARRIED

Recommendation: 051/11

Moved by John Nater

Seconded by Barb MacLean

THAT:

The Committee of the Whole of the Municipality of West Perth resumes the regular Committee meeting 10:55 p.m.

CARRIED

Recommendation: 052/11

Moved by John Nater

Seconded by Doug Eidt

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the Chief Administrative Officer's report as presented.

CARRIED

11. Adjournment

Recommendation: 053/11

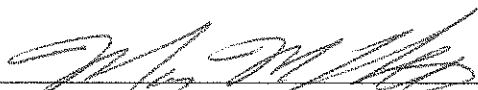
Moved by Larry Wight

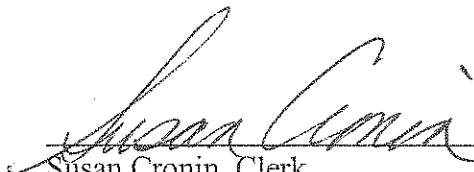
Seconded by Annamarie Murray

THAT:

The Committee of the Whole of the Municipality of West Perth adjourns the meeting at 10:55 p.m.

CARRIED


Chair Murray McIntosh


Susan Cronin, Clerk