

Municipality of West Perth

Committee of the Whole of Council

Council Chambers

Monday June 20th, 2011 7:00 p.m.

All members of the Committee were present except Councillor John Nater.

The meeting was chaired by Councillor Mike Tam.

Staff present: Facilities Manager Rick Vivian, Fire Chief Walt Anderson, Chief Building Official Bob McLean, Treasurer Karen McLagan, Operations Manager Mike Kraemer, Clerk Susan Cronin, CAO Will Jaques

Press coverage was provided by Hilary Long, reporter for the Mitchell Advocate.

1. Call to order: Chair Tam called the meeting to order at 7:00 p.m.

2. Declaration of Conflict of Interest:

There were no declarations of conflict of interest stated by any members of the Committee with regard to items listed on the Agenda.

Addition/Deletion to Agenda: Treasurer McLagan distributed a report regarding the West Perth Fountain.

RECOMMENDATION: 093/11

Moved by Walter McKenzie

Seconded by Larry Wight

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the agenda as presented with additions/deletions presented.

CARRIED

3. Delegations:

1) Linda Rockwood, Director of Emergency Management Services for the County of Perth, was in attendance. Ms. Rockwood reviewed her report on the Public Access Defibrillator (PAD) program assets and a request to enter into a Memorandum of understanding to formalize responsibilities of each of the parties and confirm the ownership of each of the assets.

RECOMMENDATION: 094/11

Moved by Barb MacLean

Seconded by Annamarie Murray

THAT:

The Committee of the Whole of the Municipality of West Perth recommends to the Council of the Municipality of West Perth to proceed to adopt a by-law to execute the Memorandum of Understanding between The Municipality of West Perth and The County of Perth for the operation of the Public Access Defibrillator Program.

CARRIED

4. Minutes: Approved at the May 24th, 2011 meeting.

5. Staff Reports:**a) Facilities**

Report from Facilities Manager Rick Vivian. Mr. Vivian reviewed his report and answered questions. Mr. Vivian outlined a number of changes to the Liquor Act and updates to the West Perth Alcohol Policy. A facility agreement for use for liquor events at municipal facilities was presented.

Recommendation: 095/11

Moved by Gordon Young

Seconded by Nicholas Vink

THAT:

The Committee of the Whole of the Municipality of West Perth recommends to the Council of the Municipality of West Perth to proceed to adopt a by-law to accept the proposed amended Municipal Alcohol Policy.

CARRIED

Recommendation: 096/11

Moved by Bill French

Seconded by Murray McIntosh

THAT:

The Committee of the Whole of the Municipality of West Perth approves the recommendation by Facility Manager Vivian as follows:

That anyone wishing to use any municipal facility for a liquor licensed event must sign a facility agreement. The attached agreement shall be used for all facilities not already covered by separate contracts. Facilities with their own contracts currently include the Brodhagen Hall, the Dublin Hall, and the Mitchell and District Arena and Community Centre.

CARRIED

Recommendation: 097/11

Moved by Doug Eidt

Seconded by Larry Wight

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the Arena Manager's report as presented.

CARRIED

b) Fire Chief's Report

Report from Fire Chief Walt Anderson. The Fire Chief reviewed his report and answered questions. Cody Feltz and James Janssen have been hired as Auxiliary Fire Fighters for the West Perth Fire Department pending passing their medical examinations. Chief Anderson is waiting for a report from Perth Communications Engineer regarding the water tower for the radio system. An inspection was completed by CBO McLean and Fire Chief Anderson on the Staffa Hall showing deficiencies in meeting fire code requirements for assembly occupancies. No assembly occupancies can be held until the deficiencies have been addressed. A complete report will be forwarded to the CAO. The CAO will report to Council on July 11, 2011 on this matter. The Diabetes Walk and Road Toll were successful fundraisers.

Recommendation: 098/11

Moved by Nicholas Vink

Seconded by Barb MacLean

THAT:

The Committee of the Whole of the Municipality of West Perth recommends to the Council of the Municipality of West Perth that the tender for the trailer for the fire department in the amount of \$10,991.55 by Cargo Trailers Canada be accepted.

CARRIED

Recommendation: 099/11

Moved by Nicholas Vink

Seconded by Doug Eidt

THAT:

The Committee of the Whole of the Municipality of West Perth directs the Chief Administrative Officer to prepare a report with regards to the disposal of Staffa Hall property.

DEFEATED

Recommendation: 100/11

Moved by Larry Wight

Seconded by Doug Eidt

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the Fire Chief's report as presented.

CARRIED

c) Operations Report

Report from Operations Manager Mike Kraemer. Mr. Kraemer reviewed his report and answered questions. Due to a waterman break under highway 8 the water to the Centennial Park Fountain has been shut off. Repairs to the break will cost \$25,000-\$30,000. There was discussion of alternatives. Staff is directed to fill the fountain and use a circulation pump.

Recommendation: 101/11

Moved by Doug Eidt

Seconded by Gordon Young

THAT:

The Committee of the Whole of the Municipality of West Perth approves the request by resident at 40 Adelaide Street to be charged for water consumption at the commercial business rate for May 2011 and charge the wastewater portion based on previous monthly averages.

CARRIED

Recommendation: 102/11

Moved by Larry Wight

Seconded by Barb MacLean

THAT:

The Committee of the Whole of the Municipality of West Perth directs staff to issue an RFP for the repairs for the Dublin Pedestrian Bridge.

CARRIED

Recommendation: 103/11

Moved by Gordon Young

Seconded by Bill French

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the Operation Managers report as presented.

CARRIED

d) Building

Report from Chief Building Official Bob McLean. The CBO reviewed his report. The Property Standards By-law is to be presented after the By-law officer reviews it.

Recommendation: 104/11

Moved by Larry Wight

Seconded by Murray McIntosh

THAT:

The Committee of the Whole of the Municipality of West Perth direct staff to issue correspondence to the project architect of Lockhart Place Reception Hall, Mitchell Library Expansion, and Brodhagen Hall in order to confirm that the designs are in compliance with the Ontario Building Code and professional engineering standards.

CARRIED

Recommendation: 105/11

Moved by Annamarie Murray

Seconded by Doug Eidt

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the Chief Building Official's report as presented.

CARRIED

e) Treasurer's Report

Report from Treasurer McLagan. Treasurer McLagan reviewed her report and answered questions. There was discussion regarding the West Perth Fountain.

Recommendation: 106/11

Moved by Nicholas Vink

Seconded by Doug Eidt

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the Write-off listing to May 31, 2011 in the amount of \$19,665.82 for the Corporation of the Municipality of West Perth as presented.

CARRIED

Recommendation: 107/11

Moved by Bill French

Seconded by Walter McKenzie

THAT:

The Committee of the Whole of the Municipality of West Perth approve that the Treasurer attend the Asset Based Community Development Workshop.

CARRIED

Recommendation: 108/11

Moved by Doug Eidt

Seconded by Bill French

THAT:

The Committee of the Whole of the Municipality of West Perth approves the installation of the West Perth Fountain until after Mitchell Fall Fair 2011.

AND FURTHERMORE:

That any necessary repairs will be assumed by the Municipality.

CARRIED

Recommendation: 109/11

Moved by Gordon Young

Seconded by Murray McIntosh

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the Treasurer's report as presented.

CARRIED

f) Clerk's Report

Report from Clerk Susan Cronin. Clerk Cronin reviewed her report and answered questions. Treasurer McLagan, Mayor McKenzie, Councillors Eidt and McIntosh will attend the Rural Ontario Community Economic Development workshop on June 28th, 2011. No one will be attending AMO Annual Conference 2011.

Recommendation: 110/11

Moved by Annamarie Murray

Seconded by Murray McIntosh

THAT:

The Committee of the Whole of the Municipality of West Perth approve the request from the Rotary Club of Mitchell regarding the Canada Day Celebrations on July 1st, 2011 and the use of the Lions Park for the Day.

CARRIED

Recommendation: 111/11

Moved by Larry Wight

Seconded by Doug Eidt

THAT:

The Committee of the Whole of the Municipality approve the request for support in the amount of \$50.00 from the Mitchell Fish and Game Club.

CARRIED

Recommendation: 112/11

Moved by Larry Wight

Seconded by Murray McIntosh

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the Clerk's report as presented.

CARRIED

g) Chief Administrative Officer's Report

CAO Jaques reviewed his report. Mr. Jaques reviewed School/Municipal Reciprocal Facility Agreements from other municipalities stating that there does not appear to be a benefit for the municipality to enter such an agreement with the school Board at this time. The Facilities Audit RFP as presented is not within the budget. This will be reconsidered before proceeding. Subdivision process was reviewed.

Recommendation: 113/11

Moved by Nicholas Vink

Seconded by Bill French

THAT:

The Committee of the Whole of the Municipality of West Perth recommends that the Council of the Municipality of West Perth consider and approve the Development Agreement between 789274 Ontario Inc. and the Municipality of West Perth at its June 27th, 2011 regular meeting of Council, and that the Mayor and Clerk be authorized to sign the agreement, following such approval.

CARRIED

Recommendation: 114/11

Moved by Nicholas Vink

Seconded by Gordon Young

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the Chief Administrative Officer's report as presented.

CARRIED

6. **Sub Committee Reports and Minutes:** None

7. **Other:** None

8. **New Business:** None

9. **Questions from the Press:** None

10. **Closed Session:** None

11. **Adjournment**

Recommendation: 115/11

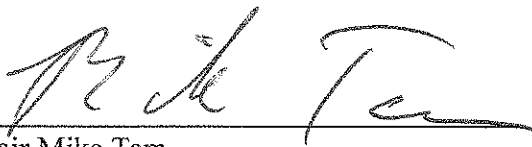
Moved by Larry Wight

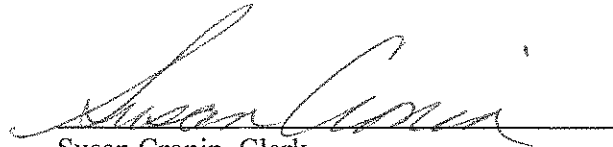
Seconded by Murray McIntosh

THAT:

The Committee of the Whole of the Municipality of West Perth adjourns the meeting at 9:21 p.m.

CARRIED


Chair Mike Tam


Susan Cronin, Clerk