

Municipality of West Perth

Committee of the Whole of Council

Council Chambers

Monday February 14th, 2011 7:00 p.m.

All members of the Committee were present.

The meeting was chaired by Councillor Gordon Young.

Staff present: Facilities Manager Rick Vivian, Fire Chief Walt Anderson, Chief Building Official Bob McLean, Treasurer Karen McLagan, Operations Manager Mike Kraemer, Environmental Services Coordinator Jeff Wolfe, Clerk Susan Cronin, CAO Will Jaques

Press coverage was provided by Hilary Long, reporter for the Mitchell Advocate.

1. **Call to order:** Chair Young called the meeting to order at 7:00 p.m.

Additions/deletions to the agenda included:

Section 10. CLOSED SESSION - Personal matters about an identifiable individual, including but not clearly limited to employees of the municipality.

Recommendation: 004/11

Moved by Barb MacLean

Seconded by John Nater

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the agenda presented with the additions/deletions presented

CARRIED

2. **Declaration of Conflict of Interest:** None

3. **Delegations:** Doug Wolfe and Shirley Verhoeve, Mitchell Minor Sports, were in attendance. Mr. Wolfe reviewed the history of the Kinsmen Park Baseball and Soccer Facility. A request for financial support for public washroom facilities for the sports facilities, trails and wetlands was made. Don Jones, Chair of the West Perth Wetlands was in attendance to support the request. There was discussion that this project may be appropriate for the RED grant program.

Recommendation: 005/11

Moved by John Nater

Seconded by Doug Eidt

THAT:

The Committee of the Whole of the Municipality of West Perth direct the request from the Mitchell Minor sports for improvements to the washroom facilities at the Kinsmen Park Baseball and Soccer Facility to the budget meeting.

CARRIED

4. **Minutes:** Approved at the January 24th, 2011 meeting.

5. Staff Reports:

a) Facilities

Report from Facilities Manager Rick Vivian. The Facilities Manager reviewed his report. Mr. Vivian will investigate an auto defibrillator for the pool. Further discussion regarding licensed events on municipal property will be held with various groups.

Recommendation: 006/11

Moved by Mike Tam

Seconded by Larry Wight

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the Facilities Manager's Report as presented.

CARRIED

b) Fire Chief's Report

Report from Fire Chief Walt Anderson. The Fire Chief reviewed his report and answered questions. Chief Anderson will be attending the Fire Department Instructors Conference in Indianapolis March 23-26, 2011.

Recommendation: 007/11

Moved by Mike Tam

Seconded by Murray McIntosh

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the recommendation by the Fire Chief and Operations Manager to install a hydrant on James Street between Wellington Street and Arthur Street when the Municipality replaces the main on James Street or Mr. Dungey has the option of installing a hydrant at his own expense

AND FURTHERMORE:

Staff is directed to issue correspondence to R.J. Dungey and Sons Ltd. with regards to this matter.

CARRIED

Recommendation: 008/11

Moved by Barb MacLean

Seconded by Annamarie Murray

THAT:

The Committee of the Whole of the Municipality of West Perth direct staff to prepare a Mutual Aid agreement with South Huron and Huron East for review by Council.

CARRIED

Recommendation: 009/11

Moved by Annamarie Murray

Seconded by Larry Wight

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the Fire Chief's report as presented.

CARRIED

c) Operations Report

Report from Operations Manager Mike Kraemer. Mr. Kraemer reviewed his report and answered questions.

Recommendation: 010/11

Moved by Mike Tam

Seconded by John Nater

THAT:

The Committee of the Whole of the Municipality of West Perth recommend to the Council of the Municipality of West Perth that tenders/Request for Proposal be received by March 18th, 2011 at 12:00 p.m. for:

- 1) Crush, supply and apply approximately 36,000 mt of granular "A" to various roads (Logan and Fullarton)
- 2) Supply, haul and apply approximately 400 mt of Calcium Chloride or equivalent to all municipal gravel roads
- 3) Two Parks Mowers

CARRIED

Jeff Wolfe, Environmental Services Coordinator reviewed a report on a proposed by-law for backflow prevention that the Environmental Services Committee has recommended to the Council of the Municipality of West Perth.

Recommendation: 011/11

Moved by Nicholas Vink

Seconded by Larry Wight

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the Environmental Services Coordinator report as presented.

CARRIED

Recommendation: 012/11

Moved by Murray McIntosh

Seconded by Annamarie Murray

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the Operation Managers report as presented.

CARRIED

d) Building

Report from Chief Building Official Bob McLean. The CBO reviewed his report.

Recommendation: 013/11

Moved by Bill French

Seconded by Doug Eidt

THAT:

The Committee of the Whole of the Municipality of West Perth direct the request for support for the Southwest Chapter OBOA AMTS 2011 London to budget.

CARRIED

Recommendation: 014/11

Moved by Larry Wight

Seconded by John Nater

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the Chief Building Official's report as presented.

CARRIED

e) Treasurer's Report

Report from Treasurer McLagan. Treasurer McLagan reviewed her report and answered questions. An application for grant for the proposed Community Garden has been submitted.

Recommendation: 015/11

Moved by John Nater

Seconded by Nicholas Vink

THAT:

The Committee of the Whole of the Municipality of West Perth accept the 2010 Council Remuneration Report as presented.

CARRIED

Recommendation: 016/11

Moved by Annamarie Murray

Seconded by Barb MacLean

THAT:

The Committee of the Whole of the Municipality of West Perth accept 2011 Write-offs to February 11, 2011 as presented.

CARRIED

Recommendation: 017/11

Moved by Larry Wight

Seconded by Doug Eidt

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the Treasurer's report as presented.

CARRIED

f) Clerk's Report

Report from Clerk Susan Cronin. Clerk Cronin reviewed her report and answered questions.

Recommendation: 018/11

Moved by Walter McKenzie

Seconded by Mike Tam

THAT:

The Committee of the Whole of the Municipality of West Perth direct staff to prepare the by-law to authorize the execution of an agreement to appoint a Municipal Investigator between the Corporation of the Municipality of West Perth and Gregory Stewart of the firm Donnelly & Murphy be presented at the next Council meeting.

CARRIED

Recommendation: 019/11

Moved by Mike Tam

Seconded by Murray McIntosh

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the Clerk's report as presented.

CARRIED

g) Chief Administrative Officer's Report

Report from CAO Jaques. Mr. Jaques stated that the Municipality received its WSIB Workwell re-audit on February 4, 2011 and no surcharge will be added to our premium. A verbal report regarding the Upper Thames Elementary School parking/traffic issue was made. The AMDSB will be considering options and a report will follow.

Recommendation: 020/11

Moved by Nicholas Vink

Seconded by Annamarie Murray

THAT:

The Committee of the Whole of the Municipality of West Perth accepts the Chief Administrative Officer's report as presented.

CARRIED

6. Sub Committee Reports and Minutes: None

- 7. Other:** Budget Meeting – Tuesday February 15th, 2011 at 7:00 p.m.
Strategic Visioning Session - Friday February 18, 2011 at 9:00 a.m.

8. New Business: None

9. Questions from the Press: None

10. Closed Session:

Recommendation: 021/11

Moved by Nicholas Vink

Seconded by Murray McIntosh

THAT:

The Committee of the Whole of the Municipality of West Perth continue the meeting in a Closed Session at 8:46 p.m. to discuss the following:

- Personal matters about an identifiable individual, including but not clearly limited to employees of the municipality.

CARRIED

Recommendation: 022/11

Moved by Barb MacLean

Seconded by Bill French

THAT:

The Committee of the Whole of the Municipality of West Perth resumes the regular Committee meeting 9:09 p.m.

CARRIED

Recommendation: 023/11

Moved by Mike Tam

Seconded by Annamarie Murray

THAT:

The Committee of the Whole of the Municipality of West Perth direct staff to contact the contractor to inquire whether he is agreeable to accept payment as per in camera discussion of February 14th, 2011

AND FURTHER THAT:

Should the contractor be in agreement, prior to payment, the required documentation be completed.

CARRIED

11. Adjournment

Recommendation: 024/11

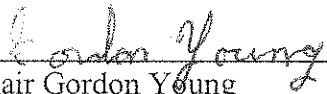
Moved by Larry Wight

Seconded by John Nater

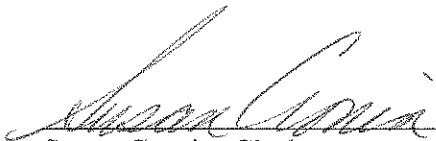
THAT:

The Committee of the Whole of the Municipality of West Perth adjourns the meeting at 9:10 p.m.

CARRIED



Chair Gordon Young



Susan Cronin, Clerk